

Make the Switch to 1st Source. *It's Easy!*

Use this handy list to help you make the switch. Or, you can get more details and assistance at any 1st Source banking center.

Step 1: Open an account with 1st Source.

Visit us at any one of our convenient banking centers. We have many locations that are open Saturdays and Sundays.

Step 2: Change your direct deposits.

Use our ***Easy Switch Direct Deposit Authorization*** form. Then, deliver the form to your employer and others who make direct deposits. Switch your Social Security Administration direct deposit by calling 800-772-1213 or by visiting www.socialsecurity.gov. You can find your routing and account numbers on your starter checks. See the example below.

JOHN Q. CUSTOMER
1430 ANY STREET
ANYTOWN, IN 12345

DATE _____

101

PAY TO THE ORDER OF: _____ \$ _____

_____ DOLLARS

Source Bank PO BOX 1602
SOUTH BEND, IN 46634

MEMO _____

⑆ 071212128⑆ 12457802⑆ 101 ⑆000000000⑆



Step 3: Change your automatic payments.

Use our ***Easy Switch Automatic Payment Authorization*** form. Send a form along to each of your service providers.

Step 4: Stop using your former account.

Stop using your old account approximately 30 days before closing it. Be sure to leave sufficient funds to cover outstanding transactions.

Step 5: Close your former account.

After your outstanding checks and payments clear, complete and mail the ***Easy Switch Close Account Request*** form.

Step 6: Welcome to 1st Source Bank!